

PRIVACY STATEMENT

Prepared on
24 May 2018

1 Data Controller	<p><i>Name</i></p> <p>Council of Tampere Region</p> <p><i>Address</i></p> <p>Kelloportinkatu 1 B, P.O. Box 1002, FI-33101 Tampere</p> <p><i>Other contact information (e.g. telephone number during office hours, e-mail)</i></p> <p>Data protection officer Elina Hykkönen, tel. + 358 50 326 1500, elina.hykkonen@pirkanmaa.fi</p>
2 Contact person in matters related to the data file	<p><i>Name</i></p> <p>Johanna Palttila</p> <p><i>Address</i></p> <p>Kelloportinkatu 1 B, P.O. Box 1002, FI-33101 Tampere</p> <p><i>Other contact information (e.g. telephone number during office hours, e-mail)</i></p> <p>johanna.palttila@pirkanmaa.fi, + 358 50 528 7377</p>
3 Name of the data file	<p>Pirkanmaan liiton järjestämien tapahtumien osallistuja- ja asiakasrekisteri (Data file of participants and customers of events organised by the Council of Tampere Region)/Lyyti</p>
4 Purpose of processing personal data	<p>The processing of personal data is based on the data subject's consent, and the purpose of processing data is to process the data of persons who have registered for events of the Council of Tampere Region in event-related activities, such as the handling and facilitation of registrations, contacts, use of services, reporting and other event-related activities, always in connection with the event for which they have registered.</p> <p>The personal data collected in the data file will be stored as long as needed to facilitate the data subject's registration and the related event. The data will be deleted after the expiry of the storage period specified above.</p>
5 Contents of the data file	<p>The data file includes, for example, the first and last name of the data subject who has registered for an event of the Council of Tampere Region, their contact information (if any) and the necessary information provided in relation to the event. Data provided by the person who has registered for an event may include the following: title, organisation, e-mail, telephone number, address or information on special diets.</p> <p>Data aggregation with other personal data files: no aggregation.</p>
6 Regular data targets	<p>The data file consists of data provided by the data subject.</p>

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7 Regular data transfers	The data in the data file may be transferred within the Council of Tampere Region and between other organisers only in relation to the arrangements of the event in question. Information on special diets will be provided to an outside service provider without the person's name.
8 Transfer of data outside the EU or EEA	Data will not be transferred outside the EU or EEA.
9 Principles for the protection of the data file	<p><i>A. Manual materials</i></p> <p>-</p> <p><i>B. Computerised data</i></p> <p>Only parties who have the right to handle the data in their work are authorised to access the data system. The service is accessed through a web browser and secure HTTPS connection. A username and password are required to access the service. The data is collected in databases that are secured with passwords and other technological means. Deleted data is permanently removed from the data file.</p>
10 Right to review data	<p>A data subject has the right to review data connected to them in the data file. Requests to review data are served within 30 days, and exercising the right is free of charge once per year. Such requests may only be denied under special circumstances.</p> <p>Requests must be made in person with a personally signed form, which is available through the link below. The data subject's identity is confirmed before data is provided. The data is provided by a person specified by the decision-maker. Data subjects have the right to read and view data about themselves and, upon request, receive copies in writing.</p> <p>http://www.tietosuoja.fi/fi/index/materiaalia/lomakkeet/tarkastuspyyntojakorjaamisvaatimus.html</p>
11 Right to demand correction	<p>The data controller must, without undue delay, of their own initiative or upon the data subject's request, correct, delete or supplement any personal data in the data file that is inaccurate, unnecessary, incomplete or out-of-date in regard to the purpose of processing. The data controller must also prevent the spreading of any such data if it could compromise the data subject's privacy protection or rights.</p> <p>http://www.tietosuoja.fi/fi/index/materiaalia/lomakkeet/tarkastuspyyntojakorjaamisvaatimus.html</p> <p>If you want to exercise the right to review and correct data, please contact the person in charge of the data file.</p>

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	<p>If the request to review or correct data is denied, the data subject receives a written certificate of denial. They have the right to submit their case to the Data Protection Ombudsman at the address: Data Protection Ombudsman's office, P.O. Box 800, FI-00521 Helsinki. The Data Protection Ombudsman can order the data controller to correct the data.</p>
<p>12 Other rights related to processing personal data</p>	